



**SCHOOL BOARD MEETING MINUTES**  
**October 9, 2018 Regular Meeting**

Pursuant to the regulations, the regular board meeting was held on the above date in the Waupaca High School Community Room.

**President's Comments and Pledge of Allegiance:**

Stephen Johnson welcomed everyone and asked Carol Beyer-Makuski to lead the Board in the Pledge of Allegiance.

**Call to Order:**

The meeting was called to order by President Stephen Johnson at 5:15 p.m.

**Roll Call:**

Present: All board members were present except Steve Hackett who was excused. It was noted that Dmitri Martin was attending the meeting via telephone.

**Also Present:**

Carl Hayek, Carol Beyer-Makuski, Mark Flaten, Greg Nyen, Steve Thomaschefskey, Megan Sanders, WIN TV, John Erspamer, County Post, Jen Erb, WDUX and Rhonda Hare.

**Approval of Agenda:**

A motion was made by Patrick Phair and seconded by Dmitri Martin to approve the agenda as presented. Motion passed unanimously on a voice vote.

**Public Comment:**

None

**Approval of Minutes:**

A motion was made by Mark Polebitski and seconded by Betty Manion to approve the September 11, 2018 minutes as presented. The motion carried unanimously on a voice vote.

A motion was made by Sandra Robinson and seconded by Patrick Phair to approve the September 12, 2018 minutes as presented. The motion carried unanimously on a voice vote.

**Communications:**

District Administrator's Report: Dr. Nyen noted that October 7-13 is School Board member appreciation week. He also recognized that the Waupaca HS Wind Ensemble has been asked by the Wisconsin Chapter of the National Band Association to perform at the 2019 conference at the University of Wisconsin – Eau Claire on January 19, 2019 and the Waupaca High School MadJazzers have been selected to perform at the closing general session of the 2019 Wisconsin State Education Convention on January 25, 2019. Dr. Nyen noted that the most recent District Accountability Report Cards have been released to the administration and will be made public in November. Finally – he noted that Mr. Jenson, Dir. of Athletics & Co-Curricular Activities has designed a fall sports program flyer as a means to promote participation and Comet pride.

**School Board:**Report on Meetings Attended/School Visits:

Mark Polebitski reported that he had visited the High School, Patrick Phair reported that he had visited the Chain/CEC, Betty Manion reported that she had visited Tiny Treasures 4K and Sandy Robinson reported that in addition to attending the WORKS workshop for the CEC, she also attended the CEC Applefest. All the Board Members indicated they were very impressed with all they saw going on throughout the district.

Upcoming Meetings:

The Board was reminded of the following upcoming meetings:

October 17, 2018 – WASB Fall Regional Meeting  
October 30, 2018 – Budget Hearing – 5:00 p.m.  
November 13, 2018 – Regular Board Meeting – 5:15 p.m.  
November 14, 2018 – WASB Legislative Advocacy Workshop

Recognition:

The Board recognized that October 15-18 has been designated as National School Lunch Week and October 22-26, 2018 is School Bus Safety Week.

**Administrator:**Summer School Report:

Mr. Mark Flaten and Mr. John Erspamer reported to the Board on the summer 2018 Summer School Program. They were happy to report that the program continue to grow and we were not only able to offer students a wide variety of enrichment and remediation courses but also accumulated enough minutes to gain 81 FTE in student numbers.

3<sup>rd</sup> Friday Count:

The Board was presented with an undated 3<sup>rd</sup> Friday count which shows a total student adjusted count of 2122.

Early Graduation Requests:

A motion was made by Sandra Robinson and seconded by Mark Polebitski to approve the early graduation requests that were recommended by administration. The motion carried unanimously on a voice vote.

Gaggle:

This was an informational item to inform the Board of the most recent student technology safety filter that is being implemented throughout the District. This filter will help identify situations that may be potentially harmful to students and provides opportunities for administrators and staff to have conversations with students about digital citizenship and appropriate use of technology.

Credit Cards for Administration:

Stephen Johnson left the room at this time to eliminate any appearance of conflict of interest. After some discussion regarding how the cards would be used and that an acceptable use form would be created and each card holder would have to sign – A motion was made by Patrick Phair and seconded by Sandra Robinson to authorize 10 district credit cards to be issued the following administrators: Chain O'Lakes Principal, WLC Principal, Middle School Principal, High School Principal, Dir. of Teaching & Learning, Director of Informational Technology, Business Manager, District Administrator, Dir. of HS Technology (CTE), and the District Office. The motion carried unanimously on a voice vote. It was noted that this was not to take the place of the current PO system and would be carefully monitored by the District Office.

**Monitoring:**

2018-2019 Preliminary Budget Overview – Mr. Carl Hayek, Director of Business Services gave an in depth analysis of how the budget is developed and the multitude of formulas and interconnecting programs such as

revenue caps, enrollment counts, tax levies, etc. all play a part in ultimately creating the final budget. While the numbers presented tonight are anticipated to change – it is not anticipated to change in any great amount and he would estimate that the Administration will be presenting a \$16,405,492 budget with a \$10.69 mill rate.

**Consent Agenda:**

A motion was made by Sandra Robinson and seconded by Betty Manion to approve the items of the consent agenda:

Financial Reports:

Accounts Payable Approval - \$2,201,117.63

Cash Receipts - \$1,453,280.16

Resignations/Retirements:

Chris Schuelke – Maintenance

Sue Mathwig – Aide – May 31, 2019

Mary Feldt – Retirement – June 2019

Maureen Markon – Retirement – June 2019

Hires:

Lindsey Heckens – Educational Asst. Special Ed.

Extra-Curriculars:

Hires –

Danielle McHugh – Link Crew – 100%

Jessica Bank – Link Crew – 66%

Karen Nowak – Link Crew – 66%

Jen Erb – Link Crew – 66%

Elias Soto – JV1 Boys Basketball Coach

Shannon Lettau – JV1 Girls Basketball Coach

Teacher Salary Step Changes:

Lisa Simonson – 18M to 18M6

Jill VanEperen – 3B6 to 3B12

Patricia Price – 3B12 to 3B18

Melissa Durrant – 12M12 to 12M18

Jen Wierzba – 4B18 to 4B24

Increase Bus Monitor hour for Mary Waichulaitis by 2 hrs./day

Administrative:

66:03 Agreement with Iola-Scandinavia

Final approval for Class 3 field trips.

The motion carried unanimously on a roll call vote.

**ADJOURNMENT:**

A motion was made by Sandra Robinson and seconded by Betty Manion to adjourn the meeting at 7:50 p.m. The motion carried unanimously on a voice vote.

\_\_\_\_\_ Date \_\_\_\_\_  
Stephen Johnson, President

\_\_\_\_\_ Date \_\_\_\_\_  
Patrick Phair, Clerk

Board of Education

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